ATTENDANCE INITIATIVE FUND
2025-26 Project Funding Application

The Attendance Initiative Fund supports school and community-led projects that promote student attendance in Yukon. Funding is made available each year to all Yukon schools through *Every Student, Every Day*, the Government of Yukon, and other private sector and community partners.

The following individuals or groups are eligible to apply for funding:

- Schools, teachers, School Councils and School Boards
- Yukon First Nations governments or organizations
- Community organizations and student/parent clubs

In the 2025-26 school year, $200,000 will be distributed among the successful applicants. Applicants may request funding for more than one project, to a maximum of $20,000. Projects may receive partial funding, depending on the number of applications received. Successful applicants will be announced in May 2025.

If applying for more than one distinct initiative, applications must be submitted together and ranked in order of priority.

Eight broad categories for proposals include, but are not limited to:

1. **Focusing on attendance issues** – projects in partnership with the local community, or with families and caregivers, to address barriers to daily school attendance and encourage student engagement.
2. **Small kitchen infrastructure –** projects that will improve schools' access to kitchen equipment and small appliances, allowing them to more effectively feed students.
3. **Acting to improve attendance** – materials and equipment designed to improve attendance rates (items that are not provided by Yukon Education).
4. **Monitoring and adjusting current attendance initiatives** – tools and/or research to improve current attendance initiatives.
5. **Creating communication projects or products** – schools and students sharing information about attendance issues.
6. **First Nations Reconciliation and Engagement** – Projects that incorporate First Nations ways of knowing, doing, and being to promote attendance and engagement, addressing the Calls to Action from the Truth and Reconciliation Commission of Canada.
7. **Science, Technology, Trades, Engineering, Arts and Math (STTEAM)** – working with students to apply their learning in real-life situations as a means to improve attendance and engagement.
8. **Mental Health and Wellness Initiatives** – Activities that strengthen mental health and wellness, fostering a positive environment where students feel supported, safe, and motivated to attend school.

Evidence suggests that projects have the greatest impact when they:

- are community based;
- are focused on student engagement;
- help build stronger relationships; and
- are evidence-based and linked to outcomes.

Notes regarding proposals for the purchase of information and communications technology (ICT) equipment or services for schools:

- Property Management should be consulted before you submit your application, to ensure building infrastructure and code requirements are considered in the installation scope of work.
- The director of IT Support Services (ITSS) or the director of Technology and Student Information (TSI) must be consulted before you submit your application, to ensure ICT and ICT infrastructure authorization requirements will be met.
- ICT is defined as and includes any network enabled device such as servers, computers, tablets, video conferencing equipment, networked printers, Apple TVs or equivalent. ICT also includes any third-party intranet, extranet and/or internet-based tools, systems and/or services.
- All technology purchases must be done through Yukon Education. ITSS and TSI provide approval and instruct you on how to procure and/or will provide procurement for you.

Please note that the following types of projects are not supported by this fund:

- Cash awards for attendance or rewards-based programs for best attendance (distinct from most improved attendance).
- Projects that create a job position and involve paying an employee.
- Projects that do not support improved attendance.
- Projects that are not allowed under Yukon Education policies or Government of Yukon legislation.
- Projects that need multi-year funding or that repeat for more than two years.
- Large capital purchases, infrastructure or items/programs with ongoing operation and maintenance costs. These funds are for one-time projects and are not intended to support projects with ongoing or annual program/operating costs.

How to submit a 2025-26 funding proposal:

1. Complete every section of this Attendance Initiative Fund project funding application.
2. Submit your proposal by email to the Department of Education by **4:30 p.m. Friday, March 28, 2025**. Email address: **ESEDpartnership@yukon.ca**

Project contact information	
School name	Total amount requested
Primary contact	Daytime phone
Role	Email
Back-up contact	Daytime phone
Role	Email

Project plan

Please note that the following projects or activities are <u>not</u> supported by this fund:

- Cash awards for attendance or rewards-based programs for best attendance (distinct from most improved attendance).
- Projects that create a job position and involve paying an employee.
- Projects that are NOT in support of student attendance
- Projects in contravention of existing Government of Yukon policies and/or legislation.
- Projects that need multi-year funding or that continue for more than two years.
- Large capital purchases, infrastructure or items/programs with ongoing operation and maintenance costs. These funds are for one-time projects and are not intended to support projects with ongoing or annual program or operating costs.

I have read the list above and confirm that our project is eligible for this funding.

Point form is acceptable for all responses below.

Start date: End date:

Provide a summary of your project (maximum 75 words):

Describe what the funding will go towards:

Project breakdown and budget

Action	Goal (include category from guidelines)	Evaluation method	Budget
Example: Equipment purchase – 20 pairs of snowshoes for class.	*Improved attendance through opportunities to strengthen relationships while on the land with students.*	• Anecdotal observations of student engagement • Student feedback (quotes)	$2200.00
		Project total	
Total amount of other sources of funding, including in-kind (if any)			
Total Attendance Initiative Fund request (maximum $20,000)			

We plan to collaborate with local Yukon First Nation partners in education by:

Student collaboration or inputs will include:

We plan to work with the following community organizations on this initiative (if applicable):

We estimate that   students will benefit from the proposed project(s).

We will communicate supports and successes to students, staff, parents, and the community (as appropriate) via:

      advertising at school

      school messenger

      social media posts

      Other:

Are you planning to buy information communication technologies (ICT)?

Consult the director of IT Support Services (ITSS) and/or the director of Technology and Student Information (TSI) before submitting this form.

      Our plan includes the purchase of ICT. The ITSS and/or TSI director has given their initial approval.

      Our plan does not include the purchase of ICT.

Are you planning to purchase equipment that requires installation? Consult Facilities Management through *Archibus* before submitting this form.

      Our plan includes the purchase of equipment that requires installation. We have consulted with Facilities Management and have their approval.

      Our plan does not include equipment purchase or installation.

Declarations and signature

Payment and reporting requirements

1. The terms and conditions of this funding, including the payment schedule and reporting requirements, are outlined in the funding agreement between **Every Student, Every Day (ESED)** and the successful applicants.

2. A final report is required to demonstrate that the initiative's outcomes, as described in the application, have been achieved and that the funds were used as outlined in the approved project budget. Supporting documentation, such as receipts, invoices, or photos of the project results, must be included to ensure transparency and accountability.

Acknowledgment of funding

Funding recipients must acknowledge the financial support of **Every Student, Every Day** and the Government of Yukon. Further information on this requirement is included in the funding agreement.

Banking Information for EFT Payments

Successful applicants will receive funding via Electronic Funds Transfer (EFT). Banking details, including the completed EFT Form or a void cheque, will be required when signing the funding agreement.

Declaration

We are submitting this application for the purpose of obtaining Attendance Initiative Fund support from **Every Student Every Day** and the Government of Yukon. We understand that all or part of this application may be made available to the public in accordance with Yukon's **Access to Information and Protection of Privacy Act**.

 I confirm that I have read the above declarations.

Signature of authorized representative: ⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯

Print name

Date